

# Report – Flagpole maintenance

08 September 2023

## OVERVIEW

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The flagpole has not undergone routine maintenance for several years. Quotes have been sourced for a safety inspection and routine maintenance.

Biennial or annual checks are recommended by manufacturers/suppliers, referencing The Health and Safety at Work Act, Building Regulations, and Town and Country Planning regulations.

## QUOTATIONS

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There are a limited number of companies offering flagpole maintenance. Quotations have been obtained from four companies (on Dropbox)

- Flagmakers - £744.90 (*NB they have priced for a hinged base – I have informed them that there is no hinge*) - 11/09/23 – Revised quote as no hinge - £1,044.90
- Flagpole Company - £2,163.00 plus halyard cost
- Flagpole Express - £560
- House of Flags - £537.49

Companies have advised that there may be extra costs for parts etc as required.

The road may be closed for a short period to allow for the safe lowering and raising of the flagpole.

Works will take place on site.

## BUDGET

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There is no budget line for this work.

Costs to come from general reserves.