

**Leader of the Council****Reply to:** Councillor Andy Graham**Tel:** 01993 861000**Email:** [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk)**Council Offices**

Woodgreen

WITNEY

Oxfordshire OX28 1NB

Tel: 01993 861000

[www.westoxon.gov.uk](http://www.westoxon.gov.uk)**WEST OXFORDSHIRE  
DISTRICT COUNCIL****Your Ref:****Our Ref:** ABC/AG**Date:** 21 December 2024

Dear Clerk,

I would like to invite representatives of all West Oxfordshire Towns and Parishes to join the District and County Councils to hear about the Oxfordshire Councils Charter which is being produced in association with the Oxfordshire Association of Local Councils. The charter will define a set of principles to support successful partnership working between the 3 tiers of Local Government in Oxfordshire, demonstrating our commitment to working collaboratively with you to address issues of importance to our residents.

This event will further previous Town and Parish Forum discussions and will provide an opportunity for representatives of your community to participate in round table discussions to give feedback on the draft Charter before it is finalised and brought before the District and County Council Executives for endorsement.

The Forum will also provide an opportunity to hear an update from our Elections and Democratic Services Teams, including legislative updates and guidance on practical matters such as requirements for voter identification.

The Forum will be held on 6<sup>th</sup> February 2024 at 6pm in the Council Chamber, West Oxfordshire District Council, Woodgreen, Witney, OX28 1NB

Please confirm attendees from your Town or Parish by email to [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk) by 31 January 2024.

Yours sincerely

Cllr Andy Graham

Leader – West Oxfordshire District Council