

Training opportunities

10 October 2025

OVERVIEW

The internal auditor has recommended that training for councillors and the clerk is a standard item on the meeting agenda.

Councillors need to determine what training is required for council to operate effectively, achieve its aims, objectives and priorities, and ensure it keeps up to date with all new legislation.

Leaffield Parish Council has a Training and Development Policy which outlines the council's policy, and training and development available to councillors and the Clerk.

OALC TRAINING 2025-2026

• Finance day	16/10/25	£110	Benson
• Planning	04/11/25	£65	Witney
• NALC legal update	11/11/25	£0	MS Teams
• AI in action	05/12/25	£65	Online
• Roles and responsibilities	02/12/25	£115	Benson
• Councillor fundamentals	07/01/26	£65	Zoom
• Leading your council	17/01/26	£65	Benson
• Good governance and transparency	26/01/26	£50	Online
• Roles and responsibilities	03/02/26	£115	Benson
• Parish pros	12/03/26	£85	Benson
• Addressing the biodiversity crisis	19/03/26	£55	MS Teams

The OALC website, oalc.org.uk, lists more training options.

BUDGET

Training budget for 2025-26	£600.00	
Budget used to date	£275.16	
Budget allocated	£150.00	Conference (circa £150)
Budget remaining (30/09/25)	£174.84	
EMR remaining	£105.00	