

Appendix 1

Policies and procedures for review and approval

04 February 2026

Document	Revision	Notes
Document Storage, Retention and Destruction Policy	C	No change
Business Continuity Policy	A	No change
Privacy Policy	A	No change
Staff Recruitment and Retention Policy	A	No change
Expenses Policy	A	No change
Gifts and Hospitality Register Guidelines	A	No change
Reserves Policy	A	No change
Data Protection Policy	A	No change
Dignity at Work Policy	A	No change
Internet Banking Payment Procedure	A	No change
Internal Financial Control Policy	A	No change
Debit Card Policy	B – draft	To follow new Financial Regulations
Pension Discretionary Policy	A	No change
Sexual and General Harassment Policy	A	No change