

Leaffield Parish Council

Statement on Quantified Significant Variances for Annual Return 2018-19

Box on section 2 Annual Return – Accounting Statements 2018-19	2018 £	2019 £	Variance Increase (+) or decrease (-) (2019 less 2018) £	% (Variance divided by 2018 figure multiplied by 100)	Explanation required for increase/decrease over 15%?
Box 3 Total other receipts	6,154	5,516	-638	10.36%	N
Box 4 Staff costs	9,108	11,305	2,197	24.12%	Y
Box 6 All Other Payments	19,704	38,239	18,535	94.06%	Y
Box 7 Balances carried forward	60,549	56,388	-4,161	6.87%	N
Box 8 Total value of cash & short term investments	60,549	56,388	-4,161	6.87%	N
Box 9 Total fixed assets plus long term investments	321,770	322,256	486	0.15%	N

Reasons: Box 4 Total Staff Costs Variance £2,197 + 24.12%	Amount £
Reason 1: During the year the previous Clerk left post and was replaced by a more experienced and qualified Clerk on a higher rate of pay. This was slightly offset by a period of a few months when no clerk was in post.	2017-18 Salary Costs £9,108 2018-19 Salary Costs £11,087 <hr/> Total Difference £1,979
Reason 2: The new Clerk commenced a Pension in December in line with statutory employer's duties. The previous Clerk opted out of a pension provision so there were no Employer Contributions.	2017-18 Pension Costs £0.00 2018-19 Pension Costs £217.36
Reasons: Box 6 All Other Payments Variance: +94.06% £18,535	
Reason 1: Village Hall Fire Doors – The Council agreed to donate £6,676 towards the cost of upgrading the doors.	£6,676
Reason 2: Play Area Repairs – Several items of equipment required urgent repair resulting in a large expenditure following the annual risk assessment.	£4,332

Reason 3: New Burial Ground – the Council incurred very high costs by employing a contractor to survey and obtain planning permission for the new Burial Ground. The original budget for the year was £4,000 but actual spend was £11,581.	£7,581 (amount over budget)
---	-----------------------------