

LEAFIELD PARISH COUNCIL MEETING

Tuesday 22 May 2018 at 8.30pm

Held in the Village Hall, Leaffield.

Present: Cllr King, Cllr Caunt, Cllr Wright, Cllr Hitchman, Cllr Pearce

District Cllr Hill

1 member of the Public

Minute Taker: Andy Crick - Acting Clerk to Leaffield Parish Council

Item No.	Subject
	Welcome & Apologies for Absence – meeting opened at 20:35 hours
1	Election of Chair and Vice Chair of the Council
	Completion of declarations of acceptance of office LC Cllr King nominated as Chair by Cllr Wright, seconded by Cllr Pearce Cllr Caunt nominated as vice chair by Cllr Pearce, seconded by Cllr Hitchman Both were agreed unanimously.
2	Ordinary Council Meeting Standing Items
2.1	Register of Interest in Items on the Agenda – Chair to remind Cllr's of any disclosable interests they have with items on this month's Agenda. Any disclosable Pecuniary Interest should be given to the Principal Districts Monitoring Officer <ul style="list-style-type: none"> - Cllr King: item 4.4 registered land in Chimney End, family connection - Cllr Wright: item 4.2, Technical Centre, lives nearby - Cllr Caunt: 5.3, village hall car park, lives nearby - Cllr Pearce: on village hall committee
2.2	Approval of Minutes of the Council Meeting held on 21st March 2018 & 25th April 2018 Declaration of issue re Minutes of the Council Meeting held on 28th February 2018 Minutes 21.3.18: 3.4: grass cutting: council agreed to ask McCrackens to do two additional cuts. Agreed. Cllr King to print and sign.
2.3	Matters arising - to review any previous matters <ul style="list-style-type: none"> - From annual parish meeting: youth club mentioned two people coming to the car park when youth club is on. PCSOs have been advised and will follow up. - State of Fairspear Road: council made Cllr Walker aware and he promised to follow this up. - The Chair also mentioned the badger problem on the Ascott Road and recommended that the county council investigates this further.
2.4	County and District Councillors' reports - Cllr Walker, Cllr Mullins and Cllr Hill to address the meeting with their monthly reports Cllr Hill: WODC AGM, Cllr Maxine Crosland elected as Chair. Little other news further to the annual report submitted at the last meeting.
2.5	Opportunity for the public to speak. Limited to five minutes per resident and only about items already on the agenda. <ul style="list-style-type: none"> - None wanted to speak
2.6	PCSO report. None present but report sent to Cllr Pearce: Leaffield has been relatively quiet this year, we have had a few shed breaks, a vehicle break in and a couple of neighbourhood disputes, an issue with people parking on the pavement but this has been resolved. I have had a couple of concerns raised from members of the public. <ol style="list-style-type: none"> 1. People must keep dogs on a lead and be in control of their dog at all time. 2. The strip of grass that goes down to the allotments as there is no footpath, big concerns that people have to walk in the road to get there, as the grass is so high they cannot walk on the verge, this is

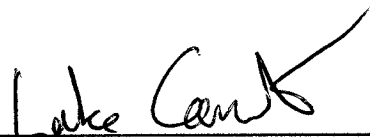
	<p>putting people at risk as vehicles go pasted at 60mph.</p> <p>Some concerns among councillors that the level of crime reported by the PCSO may not fully reflect the incidences they are aware of in and around the village.</p>
2.7	<p>Correspondence register</p> <ul style="list-style-type: none"> - nothing which does not appear elsewhere on the agenda
3	Policy and finance
3.1	<p>Declaration of issue re a current financial statement: the records are not up to date. Some paper details have been found but electronic info is not currently available.</p> <p>Approval of the following payments:</p> <ul style="list-style-type: none"> - New parish council mobile phone: £149.99 - Clerk salary and holiday pay: £949.40. Cllr King will review the details of the full request for payment. Items which have been agreed are included in this agreed figure. - Laptop cable: £9.49 - Laptop repair: £TBC
4	Environment
4.1	<p>Burial Ground - no update from Cllr Pearce. She has followed up information requests from the Environment Agency and this request is pending.</p>
4.2	<p>Technical Centre - Cllr Wright called the estate agent to check on the situation regarding the sale of the site. This is ongoing and there is interest in the site from several potential buyers.</p>
4.3	<p>School Garden on the Green – query over the use of the school garden, which remains the property of the parish and can be used by anybody. A sign was proposed for the gate several months ago but this was not actioned. Signage needs to be ordered.</p>
4.4	<p>Registered Land in Chimney End – update? No further information. Cllr Pearce has been in contact with some residents to confirm that there is currently no further update on land ownership.</p>
5	Recreation and leisure
5.1	<p>Play Area and Village Inspection (including any feedback from the local PCSO team). Cllr Hitchman plans to tidy up the play area.</p>
5.2	<p>Village Hall Update. No update</p>
5.3	<p>Village Hall Car Park Project . Cllr Caunt has not received an update from the structural engineer and needs to follow this up. Cllr Caunt asked if the PC would be happy to remove the gate posts. Agreed. He also asked about improvements to CCTV coverage in the car park. Does the PC agree that this should be done as part of the improvements? Agreed.</p>
5.4	<p>World War One Centenary 11.11.18 – there is a grant to apply for for the planned activities. The grant only covers installation of a memorial. A grant can only be applied for from 1-30 June.</p> <p>New village newsletter includes details of activities being planned, including requests for people to knit/crochet poppies and for gardeners to help with the planned red garden.</p>
5.5	<p>Gym & Pavilion. Cllr Pearce provided an update. Gym repairs planned to be finished by the end of this week. However, a new problem with a pipe has been discovered during remedial works and needs to be addressed. There is also an issue with the new kitchen as the worktops have not yet been sourced. Gym has been decorated, floors are due to go down next week. It is hoped the gym will re-open by June.</p>
5.6	<p>The Fox – Council to approve siting of 3 Picnic Benches on the Green outside The Fox, for use by customers of The Fox and in return the owners of The Fox will maintain that part of the Green. Agreed. Benches are in situ and are proving very popular.</p>
5.7	<p>Village Green – Council to approve use of large Green for a Car Boot Sale in aid of providing bulbs for the village (see item 5.8) and a Chilli Festival on Saturday 8th September 2018 (set up) and Sunday 9th September 2018. Agreed.</p>
5.8	<p>Village Bulbs – Council to approve planting of bulbs around the village. The idea is in its infancy but Deborah Triff, Charlotte Henderson and Vicki Burns are thinking of raising some money at the Annual Car Boot Sale to fund this. Agreed.</p>
5.9	<p>North Oxfordshire and Cotswold Military Vehicle Trust – permission to use the Green to park some vehicles on whilst they have a light lunch at The Fox on Saturday 11th August 2018. Agreed, subject to the vehicles not driving directly on to the grass if it is wet. It was suggested that they could bring some scaffold planks to drive onto so that they can still come.</p>

6	Planning	
	Planning Applications Received & Decision Notices – A round up of all recent planning approvals and new additions.	
17/03262/S73	Acre End House	Appeal against original decision, which declined the application. PC notes the appeal. Cllr Pearce will reiterate the PC's original comments opposing this application.
17/04042/FUL	Malthouse, Witney Lane	Demolish barn and add 4 houses – APPROVED
18/00890/FUL	60 Lower End	Demolish bungalow, build 3 new houses – DECISION PENDING Cllr Pearce asked if it would be worth considering making an application to buy some of the land to extend the village playing field and to re-open the pathway to Hewitt's Close. Some interest in this.
18/01034/FUL	72 & 74 Lower End	Change of use from store to office/studio – COUNCIL TO DISCUSS AND RESPOND IMMEDIATELY IF NECESSARY. No issue.
18/01029/FUL	71 Lower End	Alterations and extension to dwelling and erection of two new dwellings - COUNCIL TO DISCUSS AND RESPOND IMMEDIATELY IF NECESSARY. No objections.
18/01348/FUL	Windrush, 6 The Green	Erection of attached dwelling house - COUNCIL TO DISCUSS AND RESPOND IMMEDIATELY. Planned development does not look like it will affect the area, so no objections.
	The Pearl	The owner plans to appeal against the rejection of an earlier application. The PC had not raised any objections so there is no issue to address.

7	Ordinary Council meeting standing items
7.1	Matters to be considered for the next meeting- there were none.

Meeting closed at 22.05 hours.

Signed (Chair)


~~Juli King~~ LUKE CAUNT

Date

10/10/18